



Liceo Classico, Linguistico, Scientifico e delle Scienze Applicate

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Circolare n. 226/2024

Lecce, 28 settembre 2024

*Ai Docenti ed agli Studenti interessati
Alla DSGA
Al Sito Web dell'Istituto
SEDE DI LECCE*

OGGETTO: Prove d'esame qualifica IGCSE Cambridge International

Si comunica che, a partire da **martedì 1 ottobre 2024**, si svolgeranno presso la sede centrale del Liceo, a Lecce, gli esami per il conseguimento della qualifica IGCSE Cambridge International.

I Docenti Coordinatori avranno cura di riportare sul registro di classe i nominativi degli alunni interessati alle prove d'esame.

Si allega alla presente il calendario completo delle prove d'esame.

IL DIRIGENTE SCOLASTICO
Prof. Dario CILLO

Create your centre's exam timetable – template

Read the guidance notes on the following page, and refer to the relevant [timetable](#), before you complete this exam timetable template for your centre.

Centre number	Your AM Key Time	Your PM Key Time	Your EV Key Time (if applicable)	Your administrative zone
IT542				

Date of exam	AM PM EV			Syllabus/Component title	Exam times		Exam duration		Full Centre Supervision required? Y/N	Full Centre Supervision				Invigilators
					Start time	Finish time	Hours	Mins		Start time	Finish time			
1/10/24 TUESDAY	AM PM			0511/31 ENGLISH AS A SECOND LANGUAGE SPEAKING	8:30	14:50		15	Y	8:15	15:00	18 candi dates		Alemanno
15/10/24 TUESDAY	AM			0511/31 ENGLISH AS A SECOND LANGUAGE SPEAKING	9:00	11:45		15	Y	8:45	13:15	11 candi dates		Alemanno
8/10/24 TUESDAY	AM			0511/31 ENGLISH AS A SECOND LANGUAGE SPEAKING	9:00	11:45		15	Y	8:45	12:55	10 candi dates		NICOLARI
22/10/24 TUESDAY	AM			0530/03 SPANISH SPEAKING SPEAKING	9:00	13:15		10	Y	8:45	13:20	16 candi dates		NICOLARI
07/10/24 MONDAY	PM			0511/11 ENGLISH:READING	15	17	2 H			14:30	17:15			Alemanno Martena

				AND WRITING									
08/10/24 TUESDAY	PM			0580/11 MATHEMATICS- CORE	15	16	1 H			14:30	16:15		Maglio Grecuccio
16/10/24 WED	PM			0580/41 MATHEMATICS- CORE	15	17	2 H			14:30	17:15		Maglio Grecuccio
23/10/24 WED	PM			0511/21 ENGLISH: LISTENING- MULTIPLE CHOICE	15	15.50	50 MIN			14:30	16:00		Nachira Martena
30/10/24 WEDNESD AY	PM			0530/21 SPANISH:READING	14	15	1 H			13:30	15:15		Visti Garrido
04/11/24 MONDAY	PM			0530/41 SPANISH: WRITING	14	15	1 H			13:30	15:15		Visti Garrido
15/11/24 FRIDAY	PM			0530/11 SPANISH: LISTENING- MULTIPLE CHOICE	14	14.50	50 MIN			13:30	15		Visti Garrido

Make sure all exams are timetabled in accordance with our Key Time, Full Centre Supervision and invigilator requirements regulations found in the 'Key Times and Full Centre Supervision' section of the [Cambridge Handbook](#). Your country specific Key Time information is available on our [website](#).

Create your centre's exam timetable

Guidance notes

To help you create an exam timetable for your centre which meets our regulations, you must complete the following steps:

1. Check which administrative zone your centre is in by using our [administrative zone tool](#).

2. [Download the exam timetable](#) which is allocated to your administrative zone. Each zone has a specific timetable and it is essential you use the timetable allocated to your administrative zone.
3. Find the Key Times for your centre using our [Key Times tool](#). You must know your Key Times before you create your centre's exam timetable.
4. Decide if you need to conduct periods of Full Centre Supervision. You must follow the regulations in the 'Key Times and Full Centre Supervision' section of the [Cambridge Handbook](#).
5. Make sure you have enough invigilators for the amount of candidates taking each exam.
6. Create your centre's exam timetable using this exam timetable template. Keep a copy of all the timetables you produce each series on file in your centre until after results release.

All our regulations are in the [Cambridge Handbook](#). If you have any questions about the creation of your Centre's exam timetable please contact the Compliance Team: info@cambridgeinternational.org.